

**SWALLOW SCHOOL DISTRICT  
W299 N5614 Highway E  
Hartland, Wisconsin 53029**

**SPECIAL SCHOOL BOARD MEETING      August 21, 2012      6:30 p.m.**

Present:        John Fuhs, Jim Douglas, and John Quast. Melissa Thompson, Bob Antholine, and Joan Fritzler were also present.

Excused:        Karen Trimble and Rebecca Morrison

**CALL TO ORDER**

John Fuhs, Vice President, called the meeting to order at 6:33 p.m., read the Notice of the Meeting, led those in attendance in the Pledge of Allegiance, and noted that all members were present except for Karen Trimble and Rebecca Morrison who were excused.

John Quast moved that the agenda be approved as presented. Jim Douglas seconded and the motion carried 3-0 on a voice vote.

**ACTION ITEMS**

**Business Services**

**Monthly Accounts** – Jim Douglas moved to approve expenditures as presented in the amount of \$155,148 and acknowledged the receipt of \$52,119 during the month of August 2012. John Quast seconded and the motion carried 3-0 on a voice vote.

**Amend Post-Employment Health Reimbursement Plan-** Jim Douglas moved to amend the Post-Employment Health Reimbursement Plan document in section 3.3 Family Medical Leave Act and Other Paid/Unpaid Leaves. The District Contributions shall continue for Eligible Employees on unpaid FMLA leave or other unpaid leave for up to 12 weeks as if such Eligible Employees are actively at work and shall continue upon return to active employment in accordance with section 3.2 District Contribution Amount. John Quast seconded and the motion carried 3-0 on a voice vote.

**Personnel**

**Approval of Teacher Contract** – John Quast moved to approve the teacher contracts as proposed. Jim Douglas seconded and the motion carried 3-0 on a voice vote.

**Approval of 2012-2013 8<sup>th</sup> Grade Washington, D.C. Trip** – Jim Douglas moved to approve the 8<sup>th</sup> Grade Washington, D.C. trip with dates to be determined. John Quast seconded and the motion carried 3-0 on a voice vote.

**Approval of Policy Revisions**

**Policy Revisions appearing for Second Reading** – The following policies were presented for second readings: Policy 443 – Student Conduct, Policy 530 – Sharing Full Time Positions, Policy 538 – Professional Staff Evaluation and Policy 832 – Weapons on School Premises.

**Waive Third Reading and approve Policy Revisions** – John Quast moved to waive the third readings and approve the following policies: Policy 443 – Student Conduct, Policy 530 – Sharing Full Time Positions, Policy 538 – Professional Staff Evaluation and Policy 832 – Weapons on School Premises. Jim Douglas seconded and the motion carried 3-0 on a voice vote.

**ADJOURNMENT**

At 6:54 p.m., Jim Douglas made the motion to adjourn which was seconded by John Quast and carried 3-0 on a voice vote.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk